

Stark County Board of Developmental Disabilities

Policy 3.09 Photography Documenting Injuries of Individuals	Effective: 3/28/15
Chapter 3: Safety and Facilities	Page 1 of 1

PHOTOGRAPHY DOCUMENTING INJURIES OF INDIVIDUALS


POLICY

The Board is committed to providing a healthy and safe environment for individuals. The Board acknowledges that in order to protect the health and safety of the individual, the reporting of alleged, suspected or actual abuse, neglect or related injuries must not be compromised. The Board therefore authorizes photographic images to be secured as documentation of visible signs of injury associated with alleged, suspected or actual occurrences of abuse, neglect, or related injuries. These photographic images shall be used as evidence to assist in the investigation by the Board, law enforcement, Child Protective Services, or any other entity with legal authority to review.

Authorized Board employees shall be requested to take photographic images only upon the completion of the required training program and at the direction of the Superintendent, department head/designee, investigative agent, nurse or other medical professional.

Photographs shall be taken as near to the occurrence of the injury as possible. Photographs may be taken with or without authorization of the individual or guardian as applicable. Photographs shall be taken in a manner and position that provides the best and most accurate representation of the injury or condition and respects the dignity and rights of the individual.

Photographic images may be considered protected health information as these documents create a likeness and or image of the individual thus establishing individually identifiable health information. Photographs shall be stored in a designated, secured location with access limited to Board employees authorized to retrieve the photographic record.

Applies to: All employees Non Represented SCEPTA SCDD SSA (1) <u>See Current Bargaining Agreement</u>	Yes X No	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: left;">Historical Resolution Information</th> </tr> <tr> <th style="text-align: left;">Date</th> <th style="text-align: left;">Resolution Number</th> </tr> </thead> <tbody> <tr> <td>9/28/10</td> <td></td> </tr> <tr> <td>2/28/15</td> <td>02-13-15</td> </tr> </tbody> </table>	Historical Resolution Information		Date	Resolution Number	9/28/10		2/28/15	02-13-15
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Superintendent's Signature: 	Reviewer(s): Superintendent									