

# Stark County Board of Developmental Disabilities

Policy 5.25 Intake and Exit from Adult Services	Effective: 10/27/16
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## INTAKE AND EXIT FROM ADULT SERVICES

### POLICY

There is a national movement away from congregate settings and toward community employment. There is also the Employment First initiative that has been implemented in Ohio to make employment the first outcome for adults with disabilities. To that end, the Board is solidifying two roles for the adult services the Board provides: one as a provider of community employment and the other as a safety net provider when a person's needs cannot be met elsewhere by the provider community.

The Board is making a concerted effort to decrease the number of people receiving facility-based services and Supported Employment Services. This is in response to the regulations put forth by the Centers for Medicare and Medicaid Services (CMS) that went into effect on March 17, 2014. These new set of rules are forcing two significant changes within our system.

1. CMS will not reimburse services delivered in segregated environments beginning on March 17, 2019.
2. CMS has identified an inherent conflict of interest within the DD system. Their rule on Conflict Free Case Management prohibits entities from being both the provider of services and author of the person-centered plan.

In addition, CMS has accepted DODD's proposal that Ohio would meet a 30% benchmark of individuals served by March 17, 2020.

Until the final transition of the Adult Services Program to TWi, a private not-for-profit, the Board will honor its commitments to individuals and families presently receiving services and the Board will continue to offer adult services that include adult day support, vocational habilitation, supported employment-enclave, and supported employment-community.

Intake into the Adult Services Program, although limited, is coordinated through the Service and Support Administration (SSA) Department. To be eligible for Adult Services, an individual must be eighteen years of age or older, determined eligible to receive services from the Stark County Board of Developmental Disabilities, be referred to Adult Services by a Support and Services Administrator, and agree to attend an Adult Services program.

An individual may exit, or leave, Adult Services for a variety of reasons. The individual may select another provider, move out of the county, experience a family crisis making it impossible to attend or have a medical condition that prohibits attendance.

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If an individual is absent for 20 consecutive work days, (days that are normally scheduled), a letter will be sent to the guardian informing them of the 15 day due process regarding attendance and the desire to continue in the Adult Service Program. If there is no response within that 15 day period, the individual will be removed from the Adult Services program. Should an individual be removed from the program, and wish to return, they will be required to re-apply and go through the intake process in the SSA Department.

If an absence is due to a medical condition, a medical extension may be granted by the Superintendent or designee. A medical extension for time off is to be approved through the Health and Therapy Services Department. (Ref. Medical Leave of Absence Program Health Plan) Individuals on Medical Extensions for six (6) or more months, and who are through a physician’s statement unlikely to return, will be disenrolled from the Adult Services Program.

Any other extension (i.e. vacation) is to be approved by the Director of Adult Services.

<p><b>Historical Resolution Information</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Date</th> <th style="text-align: left;">Resolution Number</th> </tr> </thead> <tbody> <tr> <td>8/24/13</td> <td>08-58-13</td> </tr> <tr> <td>1/30/14</td> <td>01-06-14</td> </tr> <tr> <td>9/27/16</td> <td>09-39-16</td> </tr> </tbody> </table>	Date	Resolution Number	8/24/13	08-58-13	1/30/14	01-06-14	9/27/16	09-39-16	<p><b>Reviewer(s):</b></p> <p>Director of Adult Services Superintendent</p>
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