

**Stark County Board of Developmental Disabilities
Board Meeting
April 25, 2017
Minutes**

Call to Order:

A meeting of the Stark County Board of Developmental Disabilities was held on Tuesday, April 25, 2017, at 2950 Whipple Avenue NW, Canton, Ohio. The meeting was called to order by President Dan Sutter at 6:00 p.m.

Roll Call:

Present:

Absent:

Board Members:

President Dan Sutter
Vice President Todd Frank
Recording Secretary Roger Gines
Carlene Harmon
Rebecca Stallman

Maria Heege (excused)

Also Attending:

Bill Green, Superintendent
Myrna Blosser, Principal of School Programs
Tammy Maney, Early Childhood Director
Emily Martinez, Director of SSA/Investigative Services
Leigh Page, CFO/Business Manager
Lisa Parramore, Communications Manager
Connie Poulton, Director of Human Resources
Diane Sidwell, Manager of Transportation

In Memoriam:

A moment of silence was observed for the following: Linda J. Coy, she received SSA services and previously attended the Stark County Board of DD workshop program; Darlene Woofter, she received SSA services and worked in Supported Employment; and Richard Perry Mitchell, he received SSA services and was previously involved in the Stark County Board of DD day program.

Minutes of the Previous Board Meeting:

President Dan Sutter requested a motion for approval of the Board Meeting minutes of March 28, 2017.

Carlene Harmon moved for approval. Roger Gines seconded.

The Board duly adopted.

Public Speaks:

None

President's Report:

President Sutter reported that we are excited to see the Navigation Tool completed. It was two years in the making and was part of a grant we were awarded as part of the Local Leaders initiative. This instrument was created as a way to assist family members in finding their way in what is all too often a complex system. He thanked everyone who made this a reality.

We have the spring OACBDD conference coming up on May 11-12, 2017. Board members should contact Superintendent Green or Executive Assistant Kathy Albright if they are interested in attending. Although anyone who attends could fulfill their board member training requirement, we would still like to have sessions where the collective board could meet to receive two hours of in-person training. President Sutter thanked those who let him know about topics and when and how they would like to see the training offered.

We also have the Annual Citizens Who Care Golf Outing on Friday, May 19, 2017. This will be our seventh annual outing. If you know of any golfers or sponsors, please pass the names on to Lisa Parramore, Communications Manager, or Brandon Haney, IT Manager, for follow-up. This event has been an overwhelming success and continues to grow each year.

Superintendent's Report:

Superintendent Green asked Emily Martinez, Director of SSA/Investigative Services to introduce our impact story for the month. These monthly stories highlight successes in the lives of those we serve and how our support makes a difference. Anna Brady certainly has a great story as we close out Autism Awareness month for 2017.

Ms. Martinez introduced Anna Brady, along with her mother Susy and SSA Brian Carbenia. Anna explained that she has been with the Board since she graduated from high school. The Board has been helping her look for a job and achieve her dreams. One of her dreams was to enter a fashion show and she did. She has been drawing outfits ever since she was little and has always wanted to show them. Also, she has been doing this video which is all about achieving her dreams and never giving up. Just because you have a disability does not mean you can give up on your dreams. Never give up. Ms. Martinez then shared the video of Anna's success story.

Superintendent Green shared information that just came out of Columbus about the state budget for the next biennium. Unfortunately, tax receipts have been coming in slow creating the need for the legislature to cut \$400 million per year from Governor Kasich's proposed budget.

The House Substitute Budget made the following significant cuts to initiatives supporting people with disabilities:

- No new state funded waivers when 300 new waivers were proposed
- No increase in rates for Intermediate Care Facilities that are to be supporting those with the most complex needs
- No increase to direct support professional wages where a 6% increase was planned for those staff that took additional training and were in the field for two years
- No increase for shared living rates

There will be more advocacy involved as this bill makes it way to the Senate, but this is not good news for us today. We will provide updates as the budget bill continues to be revised through the legislative process. Given the Ball versus Kasich lawsuit, we are surprised to see the funding for more waivers being cut.

Clearly, we know the developmental disability system can be cumbersome and difficult to navigate. Part of Stark DD's remedy will be shared during the Navigation Tool presentation. Superintendent Green concluded his report with a video from the DODD that provides an easy to understand overview of services in Ohio. Statewide and locally we are trying to make sure information is easy to understand and readily available.

Committee/Department/Other Reports:

- A. TWi Board Meeting
Next meeting: May 11, 2017, at 6:00 p.m.
- B. Personnel Committee – Minutes in Board Packet
Next meeting: May 19, 2017, at 3:00 p.m.
- C. Finance Committee – Minutes in Board Packet
Next meeting: May 19, 2017, at 4:00 p.m.
- D. Ethics Council – No Meeting in March
Next meeting: May 23, 2017, at 5:45 p.m. (if needed)

Board member Rebecca Stallman mentioned that Mary Ann Mastnick, Intervention Specialist from Eastgate, was honored as Teacher of the Year for Stark DD at the Education Celebration on April 24, 2017. Superintendent Green added that our Board member, Maria Heege, received the Lifetime Achievement award. Ms. Stallman also commended the Bus Garage for not getting any citations during a recent inspection by the State Highway Patrol and for helping the Canton City School district with a temporary transport.

Old Business:

None

New Business:

None

Presentation:

Michael Barath, Staff Trainer/ IT Department, gave an overview of the new Navigation Tool. Navigating and negotiating the DD system can be very complex. More than ever, we have more options for people; we have more services and supports for people and that is going to continue to grow. This can be very confusing to people. To this point, we have never really had one tool in one place where people could go to find answers to their questions. What we have done is put together this Navigation Tool. This tool was a major collaborative effort that went throughout the entire agency, parents, educators, and the community. This project started over two years ago and was part of a state grant awarded to a small number of counties. The original goal was to concentrate on finding and providing information for people in transition from schools to adulthood. Over the past year it grew to include all of the major life areas, from birth to five all the way up through aging. We have six separate categories and have broken each of these categories down into smaller categories and included questions and answers. As we find more information we will add it and we will remove information when it is no longer valid. We worked with Sanctuary, a local web design and host company, to construct this Navigation Tool.

Emily Martinez, Director of SSA/ Investigative Services, gave a demonstration of the Navigation Tool. We made individuals and families we serve a part of the Navigation Tool with a video, face and a welcome. She introduced Bob Little, who introduces the Aging area of the Navigation Tool and Louise Cox, who introduces the Retirement area of the Navigational Tool. They were both in attendance. The Navigation Tool can be accessed through the Stark DD website. We have been sharing information about the Navigation Tool with other community agencies. Currently, we are the only county that has this tool.

First Reading of Board Policies:

Connie Poulton, Director of Human Resources, gave the first readings on the following policies. These policies will be presented during the May Board meeting for second reading and Board approval.

Policy 1.04 Appearance and Presentation Before the Board – Reviewed
Policy 2.04 Approval of Manuals, Handbooks and Resource Directories – Reviewed
Policy 3.06 Smoking and Use of Other Tobacco Products – Reviewed
Policy 4.10 Performance Evaluations – Revised

Financials and Board Resolutions:

04-16-17: Operating Fund #071

A. Two Payrolls for March	\$1,539,823.22
B. Bills for Payment in March	<u>\$1,421,426.61</u>
Sub-Total	<u>\$2,961,249.83</u>

Payrolls for March	\$1,539,823.22
Bills for Payment in March	<u>\$1,421,426.61</u>
TOTAL	<u>\$2,961,249.83</u>

Carlene Harmon moved for approval of Resolution 04-16-17. Roger Gines seconded.

Discussion:

Leigh Page, CFO/Business Manager, reported that during the month of March we had total revenues of \$901,000. Total expenditures were \$2.9 million. At the end of March, our net change in financial position was negative \$8.2 million. From 2016, we carried over \$1.2 million in purchase orders. We have closed about \$134,000 of those and paid off about \$500,000 of invoices we have received. Our 2017 open purchase orders at the end of March were \$19.4 million. This gives us cash at the end of March of \$10.3 million. There was no activity in the capital fund. We still have a purchase order open for the purchase of buses for \$294,333 and an ending cash balance of \$24,469.

For Resolution 04-16-17, the total of the two March payrolls was \$1.5 million and total non-payroll expenditures were \$1.4 million.

The Board duly adopted.

04-17-17: Resolution to approve an agreement with Stark County Family Council

Todd Frank moved for approval of Resolution 04-17-17. Rebecca Stallman seconded.

Discussion:

Superintendent Green explained that the Stark County Family Council is a partnership of government agencies and community organizations committed to improving the well-being of children and their families. The Stark County Board of DD is responsible for contributing to this collaboration for two different services. These services are core functions and wraparound. We currently pay \$31,000 for our portion but expect it to increase to \$35,000 in the years to come.

The Board duly adopted.

Second Reading of Board Policies:

Connie Poulton, Director of Human Resources, gave a brief summary of the following policies that were presented for second reading:

- Policy 1.03 Meetings of the Board – Reviewed
- Policy 2.16 Administrative Resolution of Complaints – Reviewed
- Policy 2.25 Mileage Reimbursement – Revised
- Policy 4.14 Layoff of Management Employees – New
- Policy 4.19 Use of Social Media – Reviewed

Policy 4.24 Delays, Early Dismissals, and Closing Announcements – Reviewed
Policy 4.35 Jury Duty, Court Appearance, Subpoenas, Search Warrants,
Investigations, and Other Legal Actions – Reviewed

04-18-17: Resolution to approve the Board policies presented for second reading

Roger Gines moved for approval of Resolution 04-18-17. Carlene Harmon seconded.

The Board duly adopted.

Adjournment:

Dan Sutter, Board President, requested a motion to adjourn. Todd Frank moved for approval. Roger Gines seconded. The Board adjourned at 6:47 p.m.

The next Board meeting is scheduled for Tuesday, May 23, 2017, at 6:00 p.m.