



Dear Parent/Guardian:

Please look for your student's bus assignments and transportation schedule to be included with the school information packets being sent home this year, instead of a separate notice from the transportation department as in the past.

The safety and welfare of all our students is our primary consideration in all matters pertaining to transportation.

We would like to take this opportunity to review some transportation rules.

1. Designated Bus stop
 - a. Each student is assigned a designated bus stop. Students may board the bus only at their designated stop unless prior arrangements have been made.
 - b. Address changes must be submitted at least 5 days in advance.

2. Bus Stop
 - a. Have your child ready at least ten minutes before your scheduled bus arrival time. In order to stay on schedule for all our students the bus may wait a maximum of three minutes for your child.
 - b. Stay back from the curb as the bus approaches and departs

3. School Students
 - a. All students must be met by a parent or designated person, listed by name on the back of the emergency form, to be released at his or her bus stop.
 - b. If your student is not riding the bus, please call the bus garage at 330-484-6451 to report off. When your child is absent one or more days, please call our office on the day the child is ready to return to school.

Transportation Office hours are 5:30 a.m. to 5:00 p.m. We have an answering machine for after-hours calls. Please leave a message.