

**Stark County Board of Developmental Disabilities
Board Meeting
February 25, 2020
Minutes**

Call to Order

A meeting of the Stark County Board of Developmental Disabilities was held on Tuesday, February 25, 2020, at 2950 Whipple Avenue NW, Canton, Ohio. The meeting was called to order by President Dan Sutter at 6:00 p.m.

Roll Call:

Present:

Absent:

Board Members:

President Dan Sutter
Vice President Maria Heege
Recording Secretary Dr. Jessica Falvo Lang
Roger Gines
Carmelita Smith
Cindi Sutter

Jim Anderson (excused)

Also Attending:

Bill Green, Superintendent
Amy Anderson, Director of Service & Support Administration
Tim Beard, Buildings/Grounds Maintenance/Food Services Manager
Myrna Blosser, Principal, School Programs
Brandon Haney, Information Technology Manager
Tammy Maney, Early Childhood Director
Leigh Page, CFO/Business Manager
Lisa Parramore, Communications Manager
Connie Poulton, Director of Human Resources
Kristen Quicci, Director of Early Intervention & Nursing Services
Diane Sidwell, Manager of Transportation
Tom Vaughn, Manager of MUI & Investigative Services

In Memoriam:

A moment of silence was observed for the following: Danny Lee Welsch, he received services from the SSA Department, previously attended the Stark County Board of DD workshop program, and was currently employed at Array, Inc. and Barbara Ann Eckenroad, she received services from the SSA Department and attended the Midwest day program.

Minutes of the Previous Board Meeting:

President Dan Sutter requested a motion for approval of the Annual Organizational and January 28, 2020, Board meetings.

Roger Gines moved for approval. Dr. Jessica Falvo Lang seconded.

The Board duly adopted.

Public Speaks:

Carolyn Keller, Intervention Specialist Assistant at Southgate School, of 1106 Western Avenue SW, Canton, Ohio 44710, had questions in regards to the service credit for the assistants. She understands there has been a glitch and there has been a lot of questioning at the schools about it. She had three questions: (1) Who is working on it? (2) When do you expect it might get resolved? and (3) Is there anything we can do to expedite that for those of us who want to retire? Superintendent Green explained that we normally do not respond to public speaks at the board meeting. A response is sent out in writing after the board meeting. He said he could respond to her questions at the staff meeting this week. Ms. Keller replied that coming to the school and talking with the other assistants would be great. She said bringing it to everyone's attention would help to quell a lot of the speculation and frustration. Superintendent Green explained that there was an issue a couple of years ago in regards to our schools' assistants and follow-alongs regarding their service credit. This was a statewide issue that Senator Kirk Schuring attempted to remedy for the state. We got legislation through with advocacy from our County Board Association and the unions were also involved. There was a fix that during two specific school years and forward, if you worked nine months and were an assistant, you would be able to get a full year of service credit as you would as a teacher. Presently, a teacher gets a full year of service credit. Teachers are in the State Teachers Retirement System (STRS), which is the big difference. The assistants are in the Public Employees Retirement System (PERS). We believed the fix was all in place, the legislation was passed, it is in law but there is a glitch with the PERS interpretation of the law. Our associations are back working at it and Senator Kirk Schuring is very aware of it as well. We do expect a remedy; unfortunately, we do not know when it will be resolved. You will get the year credit for the nine months and it will be retroactive. We will continue to provide updates.

President's Report:

President Sutter reminded everyone that the movie, The Peanut Butter Falcon, will be shown Thursday, February 26th at 6:00 p.m. at the Palace Theatre as our kick-off to Disability Awareness month. On Friday, March 6th, will be our disability awareness walk at the Belden Village Mall at 10:00 a.m. That event will begin with a brief presentation by Senator Kirk Schuring. A board member training session on "The Waiting List Assessment" was scheduled for immediately after the board meeting.

Superintendent's Report:

There was no report due to the abbreviated meeting.

Committee/Department/Other Reports:

- A. Finance Committee – Minutes in Board packet
Next meeting: March 17, 2020, at 12:00 p.m.
- B. Personnel Committee – Minutes in Board packet
Next meeting: March 20, 2020, at 3:00 p.m.
- C. Ethics Council – No Meeting in January
Next meeting: March 24, 2020, at 5:45 p.m. (If needed)

Old Business:

None

New Business:

None

First Reading of Board Policies:

Connie Poulton, Director of Human Resources, gave the first readings on the following policies. These policies will be presented during the March Board meeting for second reading and Board approval.

- Policy 1.01 Legal Structure and Basic Duties of the Board – Reviewed
- Policy 2.31 Home Choice Petty Cash Funds – Deleted
- Policy 4.42 Visitors – Revised
- Policy 4.53 Criminal Offense – Revised

Financials and Board Resolutions:

02-08-20: Operating Fund #071

A. Two Payrolls for January	\$1,143,023.24
B. Bills for Payment in January	\$1,494,328.34
TOTAL	<u>\$2,637,351.58</u>

Maria Heege moved for approval of Resolution 02-08-20. Roger Gines seconded.

Discussion:

Leigh Page, CFO/Business Manager, reported that for January 2020 total local revenue was \$116,351; total state revenue was \$208,395; and total federal revenue was \$501,725. Total revenue received for January was \$826,473.

For January 2020 expenditures, there were two payrolls totaling \$1.14 million; total benefits paid of \$724,897; and total other expenditures of \$769,431. Total expenditures for the month were \$2.63 million. Expenses exceeded revenue by \$1.81 million.

Unencumbered cash as of January 1, 2020, was \$49.39 million. There are open purchase orders of \$16.79 million for 2020. With the net change in financial position of negative \$1.81 million, the month ended with unencumbered cash of \$30.79 million.

Looking at the January budget versus actual statement, the available budget at the end of January was \$31.4 million.

In review of prior year encumbrances, there was \$736,037 in encumbrances carried over from 2019, \$74,433 was paid in January, and there is a remaining balance of \$661,603.

For Resolution 02-08-20, there were two January payrolls of \$1.14 million and other non-payroll expenses of \$1.49 million.

The Board duly adopted.

Second Reading of Board Policies:

Connie Poulton, Director of Human Resources, gave a brief summary of the policies presented for second reading:

- Policy 4.03 Health Examinations – Revised
- Policy 4.15 Attendance, Tardiness, and Sick Leave – Reviewed
- Policy 4.26 Vacation – Revised
- Policy 5.02 Career Planning Services – Deleted
- Policy 5.07 Group Employment Services – Deleted

02-09-20: Resolution to approve the Board policies presented for second reading

Roger Gines moved for approval of Resolution 02-09-20. Dr. Jessica Falvo Lang seconded.

The Board duly adopted.

Adjournment:

Dan Sutter, Board President, requested a motion to adjourn. Maria Heege moved for approval. Roger Gines seconded. The Board adjourned at 6:14 p.m.

The next Board meeting is scheduled for Tuesday, March 24, 2020, at 6:00 p.m. in the Ernest Cohen Room at Whipple-Dale Centre.